



OFFICE USE ONLY	
Filing Fees	
Chk	Cash
Bus. Lic.	

CITY OF NEVADA CITY

317 Broad Street • Nevada City, California 95959 • (530) 265-2496

**REQUEST TO MEET WITH STAFF
(City Engineer and/or City Planner)**

A request can be submitted to meet with staff to discuss your project, answer questions, interpret ordinances, site inspection, etc. Please complete this form and submit any additional information, if necessary. The City Planner will contact you within three to five days and schedule a convenient time to meet.

Also submit the appropriate fee, which is based on the hourly staff rate established by Resolution 2005-02:

First half hour of City Engineer time, and each half hour thereafter: \$37.50
 First half hour of City Planner time, and each half-hour thereafter: \$25.00

Request Meeting with: City Engineer
 City Planner
 Both City Engineer and Planner

_____ *Address of property to be discussed*

Name: _____ Phone #: _____

Address: _____

Topic of Discussion

.....

For Office Staff:

Fee paid: \$ _____

Date applicant contacted to schedule meeting: _____

Meeting date, time and place: _____